



Redmond Fire Department
Fire Alarm Submittal Checklist
For
Standard Permits



This checklist must be completed and submitted along with all
Standard Fire Alarm Permit Applications

Standard Fire Alarm Permit application shall be used for the installation or modification of more than 20 devices, panel or transmitter installations, or **any** modification of an existing system that does not have a current UL Certificate or FM Placard.

All new installations or any modification to an existing system shall require third party verification as required in NFPA 72 for central station systems. If the system is **not** currently Certificated or Placarded, provide an Owners Declaration of Fire Alarm Certifying or Placarding Company form.

The submittal shall include:

- ☐ Three (3) **COMPLETE** sets of plans.
 - ☐ If base plans are used that have additional but unnecessary information, then the additional information shall be deleted or shall not be copied at greater than half tone.
 - ☐ Plans shall include a labeled site plan of no smaller than 1": 50' scale.
 - ☐ Note on the face of the plans the **contractually** responsible parties for the following:
 1. Monitoring, retransmission of signals, associated record keeping, & reporting of signals;
 2. Installation;
 3. Testing and Maintenance; and
 4. Runner Service.
- ☐ Three (3) copies of manufacturers specification sheets on all equipment to be used.
 - ☐ Clearly mark the specific model of equipment used.
- ☐ Battery calculations, in an approved format.
- ☐ Voltage drop calculations for each indicating circuit.

I VERIFY THAT I DESIGNED OR DIRECTLY SUPERVISED THE DESIGN OF THIS ALARM SUBMITTAL AND I VERIFY THAT SUBMITTAL REQUIREMENTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

Designer of Record Name: _____ Designer of Record Number: _____

Designer of Record Signature: _____ Date: _____